

Judges
Hon. Thomas P. Boyd
Hon. Donald Allen, Jr.



Michael J. Dillon
Court Administrator

Mark E. Blumer
Magistrate

State of Michigan
55th Judicial District Court
700 Buhl Street • Mason, Michigan 48854
517-676-8400
<http://dc.ingham.org>

ADMINISTRATIVE ORDER 2013 – 9

ORDER FOR THE ESTABLISHMENT OF A MENTAL HEALTH TREATMENT COURT

IT IS ORDERED:

The purpose of this order is to establish a mental health treatment court in 55th District Court upon approval by the State Court Administrative Office (SCAO). The court(s) will collaborate with the Community Mental Health Board of Clinton-Eaton-Ingham Counties (CMH) and other community partners to better serve individuals with diagnoses of mental illness, developmental disability, or serious emotional disturbance. All the above mentioned parties have entered into a Memorandum of Understanding with 55th District Court. The roles of each party are described in the attached Memorandum of Understanding.

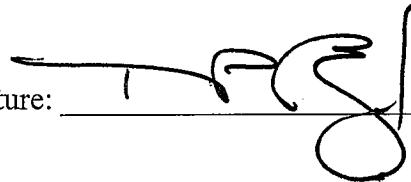
1. In the development of the program's policies and procedures, consideration will be given to the ten essential elements of a mental health court as described by the U.S. Department of Justice, Bureau of Justice Assistance (BJA). *See attachment A.
2. A multidisciplinary group of stakeholders will continually participate in the planning and program design of the mental health treatment court.
3. Legal and clinical eligibility criteria are to be both clearly defined, policies to identify the target population will be developed, and those individuals responsible for referring participants will be trained to identify eligible participants.
4. Policies that facilitate timely participant identification, referral, and admission into the mental health treatment court are being developed.
5. Policies and procedures describing the program length, level of supervision, treatment plan development, requirements for successful completion, expulsion criteria, case disposition upon successful completion of the program, any sanctions, incentives, and other key program components will be developed and will be explained to eligible participants as part of the terms of participation.
6. Guidelines to identify and expeditiously resolve any participant competency concerns will be developed.

7. Local evidence-based mental health and substance abuse treatment services and other ancillary services (e.g., medication compliance, housing and benefit issues, crisis intervention, peer and family support) are being identified and will be available resources for program participants to utilize.
8. The court shall maintain case files in compliance with Trial Court General Schedule 16, the Michigan Case File Management Standards. The court has established procedures to ensure substantial compliance with Part 2 of Title 42 of the Code of Federal Regulations, and the Health Insurance Portability and Accountability Act (HIPAA) to safeguard the confidentiality of participants' medical records.
9. Each mental health treatment court team member and their roles are described in either the Memorandum of Understanding or in the program manual. Each team member will complete training on working with individuals who have been diagnosed with a mental illness or developmental disability.
10. Policies and procedures on the methods and frequency in which the responsible individuals will monitor participant compliance with the program requirements have been developed.
11. The mental health treatment court is grant funded. There has not been an independent source of funding identified beyond the existence of grant funding. The Court has put its funding unit on notice that no sustainability plan exists beyond grant funding or general fund appropriations. The 55th District Court has committed to the collection of data for SCAO to use in conducting a process and outcome evaluation that may be used to demonstrate the effectiveness of the program and thereby help secure future funding.

Effective Date: November 19, 2013

Date: November 19, 2013

Chief Judge Signature: _____

A handwritten signature in black ink, appearing to be "T. R. G.", written over a horizontal line.

**The Essential Elements of Mental Health Treatment Courts
As Described by the Bureau of Justice Assistance (BJA)**

1. Planning and Administration
2. Target Population
3. Timely Participant Identification and Linkage to Services
4. Terms of Participation
5. Informed Choice
6. Treatment Supports and Services
7. Confidentiality
8. Court Team
9. Monitoring Adherence to Court Requirements
10. Sustainability

Dillon, Michael

From: Region2 Info <region2-info@courts.mi.gov>
Sent: Tuesday, November 19, 2013 10:04 AM
To: Dillon, Michael; Boyd, Thomas
Cc: Region2 Info
Subject: D55 2013-09 Order Establishing Mental Health Treatment Court - Approved

D55 2013-09 Order Establishing Mental Health Treatment Court - Approved

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

James Hughes
Region II Administrator
P.O. Box 30048
Lansing, MI 48909
517-373-9353

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