

55th District Court Annual Report

2011



State of Michigan
Ingham County
Mason, MI

55th District Court is committed to delivering justice in a professional, efficient, and caring manner.

- We value the Court's role in enhancing public safety.
- We value improving the lives of others.
- We value a citizen's right to be heard.
- We value the role of the Court as a community leader, working in partnership with others.
- We value the pursuit of quality improvement.
- We value court staff as individuals and are dedicated to their personal and professional development.
- We value the promotion of a positive work environment.
- We value the utilization of technology and other resources to improve efficiency and accessibility of court services.
- We value the safety of our employees and all users of the court.

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55th Judicial District Court

Ingham County Board of Commissioners

Dear Commissioners:

The district court's Annual Report for the period January 1, 2011, through December 31, 2011 provides an overview of case filing activity and revenue in the three divisions (civil, traffic, criminal) and the probation department. The pending total caseload at the beginning of 2011 was approximately 2,592 cases. In addition, we processed 23,628 new cases, reopened 2,074 and disposed of 25,840 cases. Our handling of cases comports with the court's strategic plan (found at page 31).

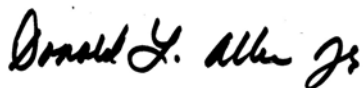
The Court's 2011 strategic plan includes the goal of expanding the Court's role as an integrated member of the Ingham County community. We plan to do this by establishing and strengthening community partnerships. In 2011, we focused on improving our already good relationships with the Mid-South Substance Abuse Commission (Mid South) and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH). Mid South and CMH provide vital rehabilitative services to individuals on probation. These efforts have resulted in dramatically improved working relationships and tangible benefits for individuals with substance use disorders and mental illnesses.

2011 was our first full year with Al Spencer serving as Collections Officer (½ FTE) and Court Officer (½ FTE). Officer Spencer has used the "Collect" module within JIS to significantly increase Court collection activity. Officer Spencer had a role in the collection of \$618,427.52 last year. Thank you for your support in the addition of this position.

We continue to be thankful for the Commission's support in the transition to JIS, the Michigan Supreme Court's case management system. Here are two metrics by which we can measure the early success of this transition:

- Annual average of compliance with timeliness guidelines for reporting court action to the Secretary of State has increased from 95.52% in 2008 to 98.33% in 2011. This includes 100% compliance in February – a first for the 55th!
- Our annual staff survey for strategic planning lists JIS as the third most valuable existing "strength" within our organization. Change is sometimes difficult. However, perseverance often pays off.

We had a successful 2011. However, we are constantly focused on improvement. We look forward to working together in the coming years to continually improve court services to the people of Ingham County.



Honorable Donald L. Allen, Jr.



Honorable Thomas P. Boyd

Honorable Thomas P. Boyd

Chief Judge



The Honorable Thomas P. Boyd was born and raised in Kalamazoo MI. He graduated from James Madison College at Michigan State University in 1985 and Wayne State University Law School in 1990. After being admitted to the bar, he was engaged in the private practice of law, working with no-fault traffic crash issues and general litigation. He was appointed Assistant Attorney General in 1995 by Attorney General Frank Kelley. His responsibilities within the Department of Attorney General included criminal, civil, administrative and legislative law.

The Honorable Thomas P. Boyd was appointed to the bench by Governor Jennifer Granholm on June 29, 2005, to fill the vacancy created upon the retirement of the Honorable Pamela McCabe. Judge Boyd was elected in 2006 to serve the remainder of Judge McCabe's term. He was reelected in 2008 for a six-year term. His current term expires December 31, 2014.

Judge Boyd was appointed chief judge of the 55th District Court by the Michigan Supreme Court effective January 1, 2008.

The Judge Boyd established and presides over our Domestic Violence (DV) Court. Local administrative order requires all DV cases be assigned to Judge Boyd. The DV Court provides the extra attention that each these important cases require. Repeat offenders are subject to weekly reporting and bi-weekly judicial compliance review hearings with Judge Boyd. The DV Court works closely with EVE, Inc and other community groups to provide as much protection as possible for women and children who find themselves in violent situations.

Judge Boyd actively works to improve the law, the legal system and the administration of justice. In 2011, Judge Boyd was appointed by Governor Snyder to the Michigan Indigent Defense Advisory Commission. The Commission will issue a report on the future of indigent defense in Michigan no later than July 15, 2012. Judge Boyd also serves on the board of the Michigan District Judges Association, where he co-chaired two committees in 2011. Judge Boyd also remains active in our community serving on the boards of the Mason Area Community Fund (an affiliate of the Capital Area United Way); the Oak Park Y; and the YMCA of Metropolitan Lansing.

55th District Court Judges

Honorable Donald L. Allen, Jr.

Chief Judge Pro Tem



The Honorable Donald L. Allen, Jr., was appointed judge of the 55th District Court by Governor Jennifer Granholm on December 22, 2008. He was elected to the bench in 2010. His term expires December 31, 2016. Judge Allen serves as the court's Sobriety Court judge.

Prior to being appointed to the District Court, Judge Allen served as the director of the Office of Drug Control Policy (ODCP). Judge Allen assumed the directorship of the Office of Drug Control Policy on June 5, 2006, after serving as deputy legal counsel for the Governor on her legal staff.

The Honorable Donald L. Allen, Jr., is a 1983 graduate of Wayne State University Law School and spent most of his professional career as an assistant attorney general in the Michigan Department of Attorney General. He served at the Department of Attorney General from February 1988 through September 2005. His assignments included the Social Services, Revenue, Corrections, and Health Care Fraud divisions where he specialized in litigation. While at the Attorney General's Office, he also served as a member on the Attorney General's Litigation Advisory Board. In his last assignment in the Health Care Fraud Division, he served as a prosecutor of high profile criminal and civil defendants.

Judge Allen presides over our Sobriety Court. Local administrative order requires all Operating While Intoxicated (OWI) 2nd offense and all felony OWI cases be assigned to Judge Allen. The Sobriety Court focuses on the rehabilitation of repeat offense substance abusers. Our Sobriety Court program has been recognized for excellence. This program has changed hundreds of lives and saved tens of thousands of tax dollars.

55th District Court Judges

James B. Pahl

Magistrate



Magistrate James B. Pahl is a lifelong Michigan resident. He received his Bachelor of Science in Law Enforcement degree from Ferris State College in 1975 and his Juris Doctor degree from Thomas M. Cooley Law School in 1981. He was admitted to the Michigan Bar in 1982, engaging in the private practice of law for ten years. Magistrate Pahl served almost 20 years in public law enforcement, including hundreds of hours of traffic crash reconstruction/investigation training.

He was appointed Magistrate in 1992. Magistrate Pahl is currently a member of the board of directors and past president of the Michigan Association of District Court Magistrates. He is a member of the State Bar of Michigan Committee on Judicial Ethics and is the judicial member of an informal Michigan Speed Limit task force. He serves the Michigan Judicial Institute as the training Magistrate for this region and instructs Motor Carrier law at each New Magistrate School after receiving specialized training at the National Judicial College.

55th District Court Magistrate

COURT ADMINISTRATION



*Seated left to right - Da'Neese Wells & Pam Pfeifer
Standing left to right - Kathy Fajardo, Michael Dillon & Dianna Emerson*

Michael J. Dillon, Court Administrator
Dianna Emerson, Financial Coordinator
Kathy Fajardo, Chief Clerk Criminal/Traffic Division
Pam Pfeifer, Chief Clerk Civil Division/Jury Clerk
Da'Neese Wells, Chief Probation Officer

Michigan Court Rule 8.110 sets forth that the chief judge of a court is the director of the administration of the court. Also, within the court rule, the chief judge can delegate administrative duties to a trial court administrator. The court's administrative staff is responsible for managing the administrative and business operations of the court.

Court Administration

JUDICIAL SUPPORT SERVICES



*Seated left to right - Elaine Stocking & Robin Kelley
Standing left to right - Dave Burt, Alan Spencer & Bob Rutledge*

Robin Kelley - Court Recorder/Judicial Secretary (Judge Allen)
Elaine Stocking - Court Recorder/Judicial Secretary (Judge Boyd)

Dave Burt - Court Officer (Judge Allen)
Bob Rutledge - Court Officer (Judge Boyd)
Alan Spencer - Court Officer/Collections Officer

Personnel that provide judicial support services serve as personal staff of the judge. The court recorder/judicial secretary is responsible for maintaining the record for the court, managing the court docket and providing secretarial services for a judge.

The court officer is responsible for the security of the court and maintaining decorum within the courtroom. The collection officer is responsible for enforcing the financial orders of the court.

Judicial Support Services

NEW CASE FILINGS

<u>CATEGORY</u>	<u>2010 Filings</u>	<u>2011 Filings</u>	<u>Diff</u>	<u>% Diff</u>
Felony	497	517	20	4.0%
Misdemeanor	1,621	1,347	-274	-16.9%
Drunk Driving	378	342	-36	-9.5%
Traffic **	15,931	15,267	-664	-4.2%
Civil Infraction - Non Traffic	347	397	50	14.4%
General Civil	2,941	2,767	-174	-5.9%
Small Claims	614	495	-119	-19.4%
Summary Proceedings	1,871	2,281	410	21.9%
Parking	303	215	-88	-29.0%
TOTALS	24,503	23,628	-875	-3.6%

** includes traffic misdemeanors and civil infractions

Caseload - New Filings

NEW CASE FILINGS

TOTAL NEW FILINGS - REGION II COMPARISONS

Court		2011 Filings *	Judges	Cases Per Judge	% Change 2010
54B	Ingham Co. (East Lansing) **	72,293	2	36,147	-3.55%
63rd	Kent Co. (Rockford/Cascades)	34,358	2	17,179	-11.31%
3A	Branch Co.	13,049	1	13,049	0.00%
58th	Ottawa Co.	51,405	4	12,851	-1.87%
62B	Kent Co. (Kentwood)	12,789	1	12,789	-22.58%
2A	Lenawee Co.	24,177	2	12,089	0.50%
55th	Ingham Co.	23,628	2	11,814	-3.57%
10th	Calhoun Co.	43,746	4	10,937	-10.07%
12th	Jackson Co.	43,473	4	10,868	-10.76%
59th	Kent Co. (Grandville)	10,732	1	10,732	DNA
53rd	Livingston Co.	30,699	3	10,233	-7.83%
56A	Eaton Co.	19,887	2	9,944	-7.29%
62A	Kent Co. (Wyoming)	18,773	2	9,387	DNA
57th	Allegan Co.	18,549	2	9,275	-5.32%
8th	Kalamazoo Co.	63,681	7	9,097	-13.65%
61st	Kent Co. (Grand Rapids)	52,351	6	8,725	DNA
60th	Muskegon Co.	34,796	4	8,699	-10.87%
3B	St. Joseph Co.	16,832	2	8,416	-8.63%
5th	Berrien Co.	41,019	5	8,204	-12.75%
7th	Van Buren Co.	16,061	2	8,031	-1.10%
56B	Barry Co.	7,660	1	7,660	-7.25%
4th	Cass Co.	7,564	1	7,564	-12.89%
2B	Hillsdale Co.	7,338	1	7,338	-13.26%
54A	Ingham Co. (Lansing) ***	25,283	5	5,057	-28.18%

* Filings include parking violations

** Filings includes 49,028 parking violations

DNA Data Not Available

Region 2 - New Case Filings

CIVIL DIVISION



*Seated - Pam Pfeifer
Standing left to right - Renee Smith & Teresa Ballance*

In 2010 there were 5,426 new civil cases processed at 55th District Court in 2010. These filings include general civil, landlord tenant and small claims cases. Many of the filings consist of foreclosed properties and credit card debt. The civil division processed 6,225 garnishments. In addition, the division processed 1,112 writs (evictions/seizures) and 47 marriages.

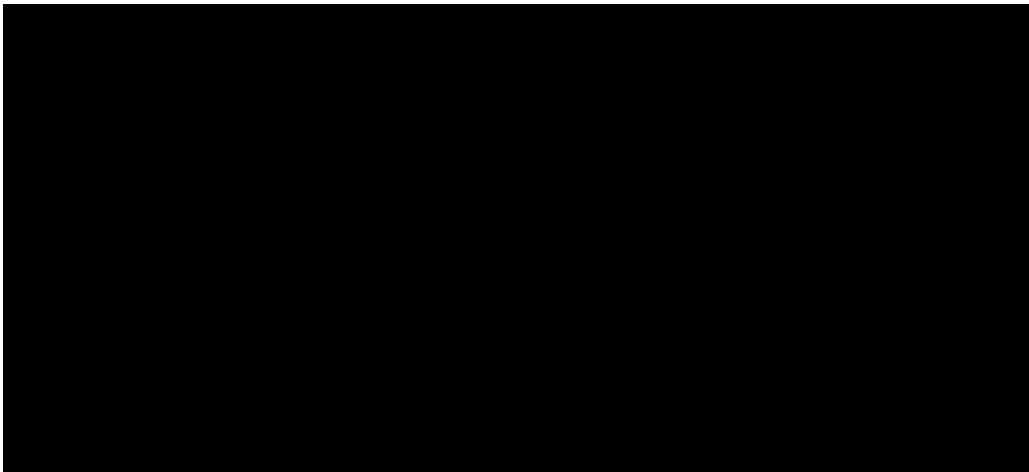
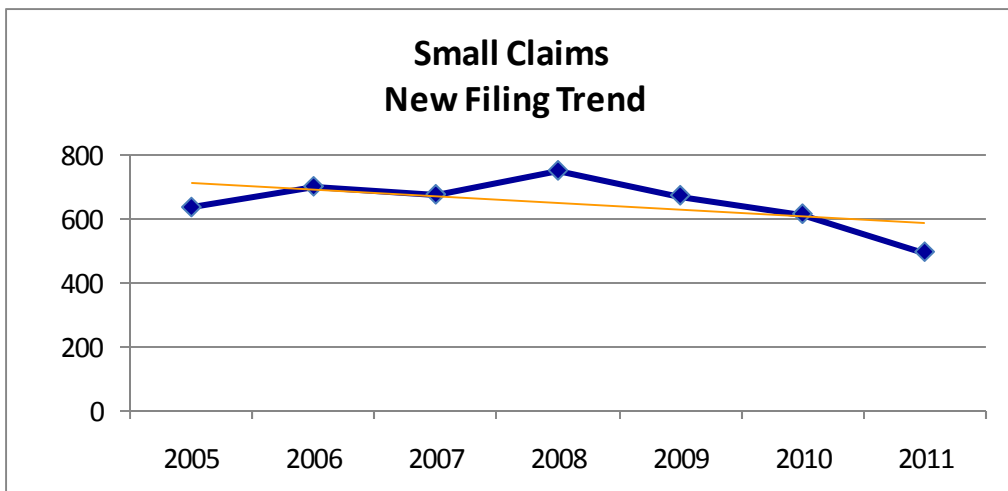
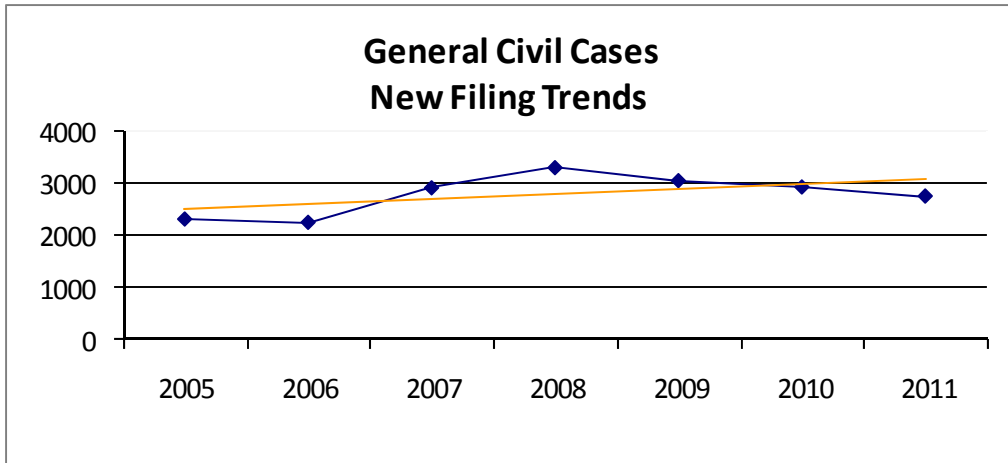
Due to budget restraints, staffing levels have been reduced. However, the civil division has maintained efficiency due to the team effort of our hardworking staff and the implementation of a new case management system in October 2009. Judicial Information System (JIS) has been a major improvement in our ability to process cases.

The goal of the 55th District Court Civil Division is to continue to provide our customers with courtesy and professionalism.

— Pamela Pfeifer, Chief Clerk

Civil Division

CIVIL DIVISION



Civil Cases - New Filing Trends

CIVIL DIVISION

DISPOSITIONAL INFORMATION

DISPOSITION	General Civil	Small Claims	Summary Proceedings
Jury Verdict	0	0	0
Bench Verdict	27	111	51
Uncontested/Default/Settled	1,715	189	1,383
Transferred	19	38	2
Dismissed by Party	443	70	625
Dismissed by Court	534	100	172
Inactive	56	0	6
Other Disposition	3	0	1
Case Type Changed	0	0	0
TOTALS	2,797	508	2,240
New Filings	2,767	495	2,281
Reopened	27	7	5
Total Cases	2,794	502	2,286
Less Dispositions	2,797	508	2,240
Clearance Rate	100.01%	101.2%	98.0%

Civil Case Dispositions

Clearance rate above 100% indicates a reduction in backlog
 Clearance rate at 100% indicates no change in backlog
 Clearance rate below 100% indicates an increase in backlog

CRIMINAL/TRAFFIC DIVISION



*Seated left to right - Barb Pasch, Cindy Smith & Alana Kelley
Standing left to right - Joan Nelson, Erin Jackson, Kathy Fajardo & Irene Bost*

The Criminal Division experienced an overall decline in new cases filed in 2011. 2,206 cases were filed in 2011 compared to 2,496 cases filed in 2010. There were 36 less drunk driving cases filed in 2011 compared to 2010. However, compared to 2009, there have been 44% less drunk driving cases filed with the court. Felony filings increased slightly (4%) and misdemeanor filings decreased by 13% from the previous year. Over the last two years, misdemeanor filings have decreased 32%.

The Criminal Division processes all criminal misdemeanors, including drug and drunk driving cases. In addition, the division processes felony cases up through the preliminary examination stage.

The Traffic Division also experienced a slight decrease in new cases filed with the court. 15,664 case were filed with the court in 2011 compared to 16,278 in 2010, representing a decrease of approximately 4%. Over the past two years, traffic filings have decreased 13%.

Criminal Traffic Division

CRIMINAL/TRAFFIC DIVISION

The Traffic Division is responsible for processing traffic misdemeanors and all civil infractions, traffic and nontraffic. In addition, the division processes parking violations, conservation violations, motor carrier violations and animal control violations.

In addition to the online payment of civil infractions, the criminal/traffic department installed credit card machines in the clerk's office to allow for the payment of misdemeanor cases and partial payments on civil infractions.

The division continues to make procedural changes in order to streamline the workload, which in turn results in better customer service and improves efficiency within the office. The implementation of JIS continued to prove to be one of the best decisions the court has ever made.

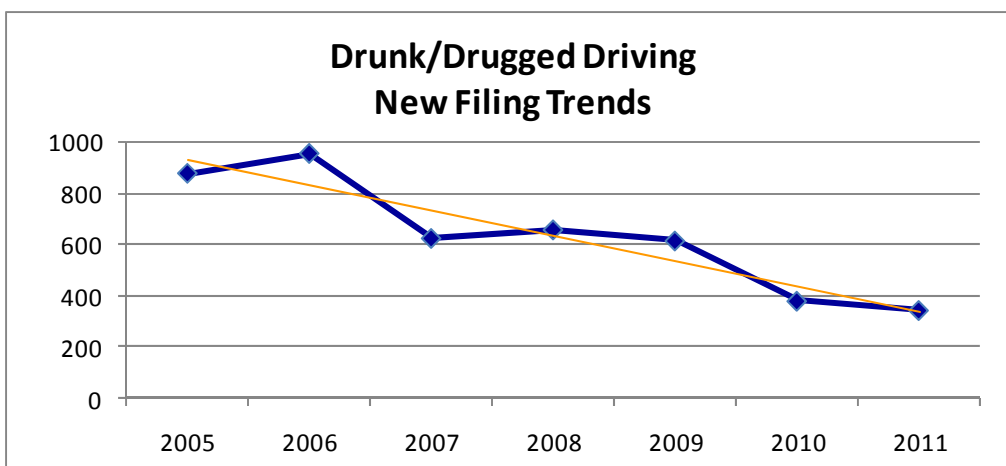
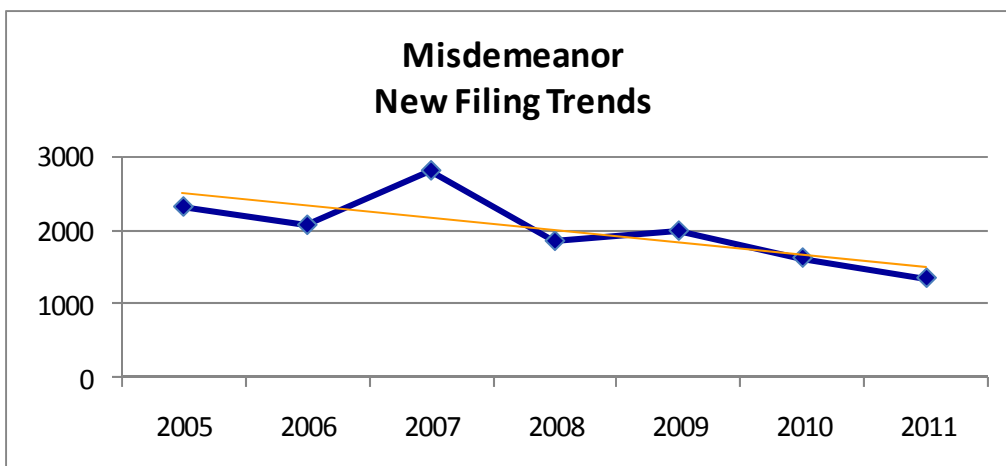
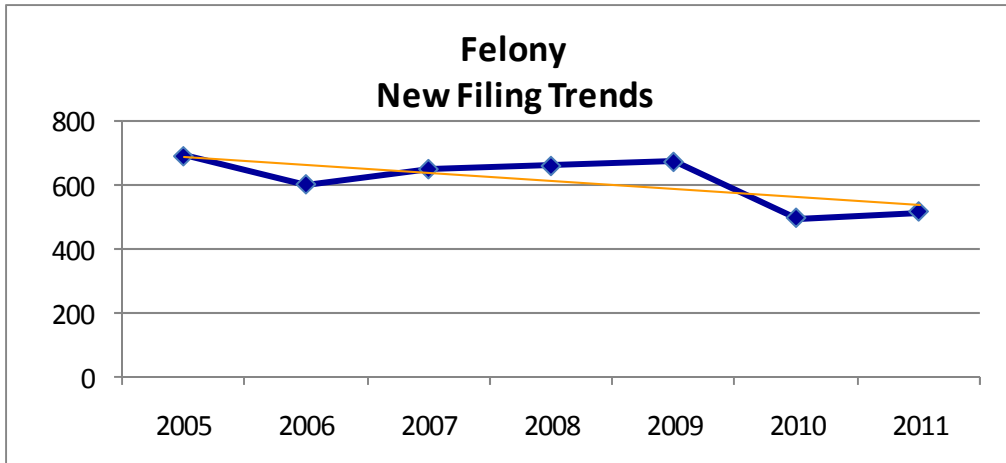
The clerks continue to work hard every day to better manage the dockets and the daily work load. The division is moving forward with the cross-training of the clerks.

Our goal in 2012 is to provide superior customer service with professionalism and courtesy being our strong suit.

— Kathy Fajardo, Chief Clerk Criminal/Traffic Division

Criminal/Traffic Division

CRIMINAL/TRAFFIC DIVISION



Criminal Cases - New Filing Trends

CRIMINAL/TRAFFIC DIVISION

CRIMINAL DISPOSITIONAL INFORMATION

DISPOSITION	Felony	Misdemeanor	Drunk Driving
Jury Verdict	0	14	3
Bench Verdict	14	4	2
Guilty Plea/Admission/Waive	135	736	283
Bindover/Transferred	295	0	30
Dismissed by Party	55	441	30
Dismissed by Court	17	136	15
Inactive/Bench Warrant	337	713	76
Other Disposition	0	0	0
Case Type Changed	2	2	0
TOTALS	855	2046	439
New Filings	517	1347	342
Reopened	327	665	79
Total Cases	844	2012	421
Less Dispositions	855	2,046	439
Clearance Rate	101.3%	101.7%	104.3%

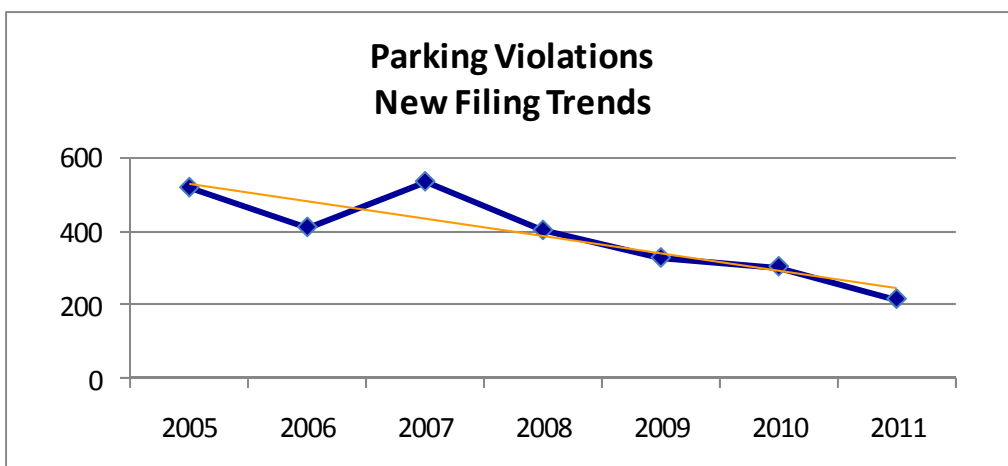
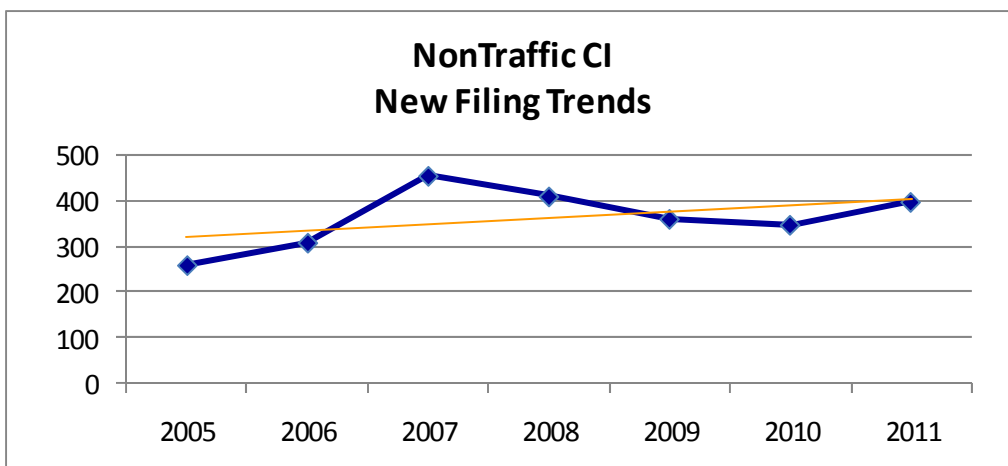
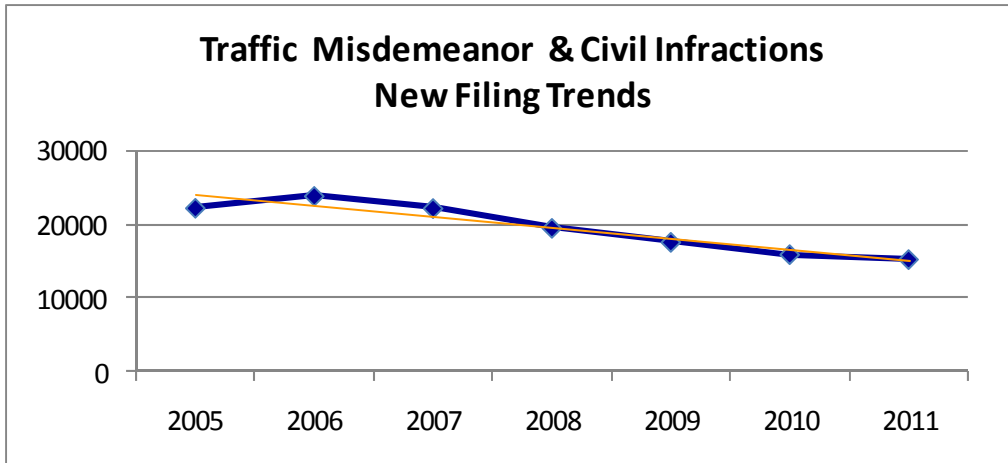
Criminal Case Dispositions

Clearance rate above 100% indicates a reduction in backlog

Clearance rate at 100% indicates no change in backlog

Clearance rate below 100% indicates an increase in backlog

CRIMINAL/TRAFFIC DIVISION



Traffic Cases - New Filing Trends

CRIMINAL/TRAFFIC DIVISION

TRAFFIC DISPOSITIONAL INFORMATION

DISPOSITION	Civ Infraction/ Misdemeanor	Nontraffic Civ Infraction	Parking
Jury Verdict	0	0	0
Bench Verdict	842	48	10
Guilty Plea/Admission/Waive	10,509	210	120
Bindover/Transferred	0	0	0
Dismissed by Party	564	23	4
Dismissed by Court	517	30	6
Default	3,001	101	80
Inactive/Bench Warrant	883	0	0
Case Type Changed	5	0	0
TOTALS	16,322	412	220
New Filings	15,267	397	215
Reopened	960	2	2
Total Cases	16,227	399	217
Less Dispositions	15,267	412	220
Clearance Rate	100.6%	103.3%	101.4%

Traffic Case Dispositions

Clearance rate above 100% indicates a reduction in backlog
 Clearance rate at 100% indicates no change in backlog
 Clearance rate below 100% indicates an increase in backlog

PROBATION DIVISION



*Seated left to right - Jesse Besonen & Da'Neese Wells
Standing left to right - Marty Waugh, Linda Burkholder, Eva Higgins, & Emily Fabry
Missing - Amy Iseler*

Jesse Besonen, Probation Officer
Linda Burkholder, Probation Officer
Emily Fabry, Probation Officer
Amy Iseler, Assessment Specialist/Probation Officer
Eva Higgins, Probation Officer
Marty Waugh, Probation Clerk
Da'Neese Wells, Chief Probation Officer

The 55th District Court Probation Department is staffed by six probation officers and one clerk. The department is responsible for conducting presentence interviews and providing supervision to defendants sentenced to probation. In addition, the Probation Department conducts substance abuse assessments and runs two specialized dockets, Sobriety Court and Domestic Violence Court.

Probation Division

PROBATION DIVISION

SPECIALITY COURTS

Judge Donald L. Allen, Jr., presides over Sobriety Court, which is staffed by Probation Officers Eva Higgins, Amy Iseler and Jesse Besonen.

Funded as a collaborative partnership between Ingham County, the State Court Administrative Office and the Office of Highway Safety Planning, the Sobriety Court expanded in 2011 to include pretrial supervision of 90 potential Sobriety Court candidates on bond awaiting sentencing. With the implementation of pretrial supervision, 51 bond violations were detected. The Sobriety Court received 43 new participants in 2011, bringing the total caseload to 124 participants over the course of the year. We celebrated the graduation of 36 participants, bringing the total number of graduates to 237 since the inception of Sobriety Court in 2004. The average number of participants in Sobriety Court in 2011 was 83.

Judge Thomas P. Boyd presides over the Domestic Violence Court, which is staffed by Probation Officer Emily Fabry. The program utilizes existing court resources to comprehensively address the power and control dynamic, which is present in the more serious Domestic Violence cases. 24 defendant were supervised in 2011 12 new participants were added to the program during the year. There were five revocations and one successful graduation. There have been a total of 33 participants in the program since its inception in 2008. The average number of participants in Domestic Violence Court was 10.

CASE MANAGEMENT

845 new cases were referred to the probation department for supervision. The average monthly caseload was 837. Sobriety Court probation officers maintain an average caseload of 55, while the other probation officers maintain an average caseload of 232.

CERTIFICATIONS

All 55th District Court Probation Officers are certified Law Enforcement Information Network Operators and most are certified Preliminary Breath Test Class I Operators.

Probation Division

PROBATION DIVISION

Da'Neese Wells, Amy Iseler & Emily Fabry hold certifications from the Michigan Certification Board for Addiction Professionals on the Fundamentals of Alcohol and Other Drug Problems. Amy Iseler is also recognized through the Michigan Certification Board for Addiction Professionals requirements as a Certified Criminal Justice Professional to conduct substance abuse assessments.

TRAINING

Members of the Probation Department completed several training programs in 2011, including but not limited to the:

- Michigan Association of District Court Probation Officers Annual Conference
- Michigan Association of Drug Court Professionals Annual Conference
- Michigan Judicial Institute New Probation Officers Seminar
- Michigan Supreme Court State Court Administrative Office Drug Court Analysis System Training
- Michigan Association of Community Mental Health Boards "The Dance of Power...Frustrating the Drama" Co-Occurring Disorder Symposium
- Michigan Opiate Prevention Alliance Opiate Epidemic Conference

Probation Division

PROBATION DIVISION

Snapshot - Active Supervision

CATEGORY OF OFFENSES	ACTIVE SUPERVISION	PERCENT of CASELOAD
Drunk Driving	277	33.95%
Controlled Substances	163	19.98%
Assaultive	119	14.58%
Theft	92	11.27%
Alcohol - MIP	48	5.88%
Public Welfare & Safety	46	5.64%
Vehicle Offenses	13	2.21%
Obstructing Justice	13	2.21%
Property Offenses	11	1.35%
Offenses Against Children	6	0.74%
Animals	6	0.74%
Sexual Related Offenses	5	0.61%
Weapons	5	0.61%
Telecommunications	3	0.37%
TOTAL	817	100.00%

The figures above reflect the number of defendants being actively supervised by a probation officer on 12/31/2011. These figures do not include defendants who have absconded from probation and a warrant has been issued for their arrest.

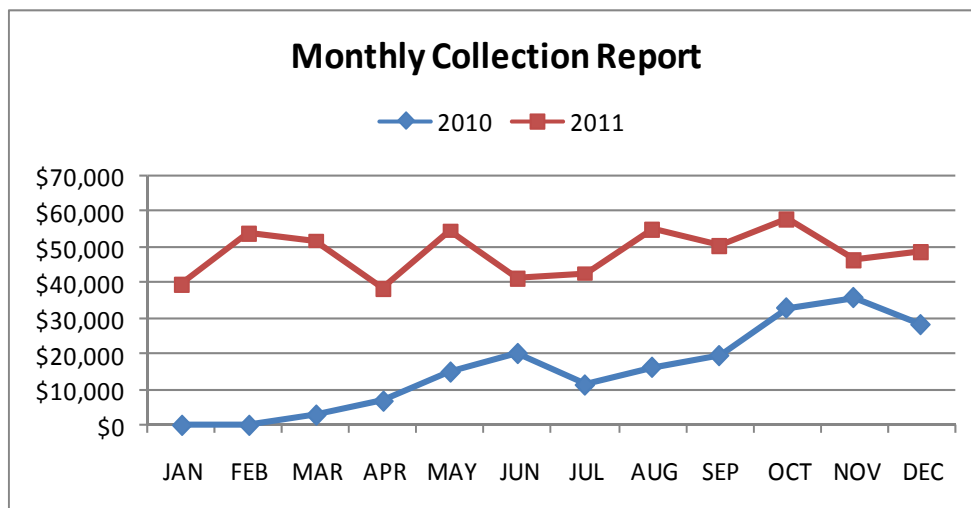
Probation Statistics

COLLECTIONS DIVISION

Collection of Revenue as a Result of Collection Activity

MONTH	2010	2011
JAN	\$0	\$38,649
FEB	\$0	\$53,886
MAR	\$2,844	\$51,913
APR	\$6,739	\$38,280
MAY	\$14,865	\$54,837
JUN	\$20,026	\$41,189
JUL	\$11,247	\$42,625
AUG	\$16,190	\$55,226
SEP	\$19,427	\$50,369
OCT	\$32,756	\$58,120
NOV	\$36,652	\$46,403
DEC	<u>\$28,084</u>	<u>\$48,792</u>
TOTAL	\$187,831	\$581,288

Collections Report



OFFICE of ADMINISTRATIVE SERVICES

2011 Financial Report General Fund Revenue - Budget

REVENUE	BUDGET	RECEIVED	DIFF	% BUD
STATE OF MICHIGAN				
State Judges Supplement	\$91,448	\$91,448	\$0	100.00%
Drunk/Drugged Driving Asst.	\$41,400	\$26,312	-\$15,068	63.56%
Juror Reimbursement	<u>\$6,500</u>	<u>\$9,518</u>	<u>\$3,018</u>	<u>146.43%</u>
	\$139,348	\$127,278	-\$12,070	91.34%
CRIMINAL/TRAFFIC				
Court Costs	\$1,080,000	\$1,083,194	\$3,194	100.30%
Ordinance Fines & Costs	\$370,000	\$348,574	-\$21,426	94.21%
No Proof of Insurance Fee	\$33,000	\$27,637	-\$5,363	83.75%
Bond Forfeitures	\$30,000	\$27,665	-\$2,335	92.22%
Crime Victim Rights Fee	\$11,000	\$12,504	\$1,504	113.67%
	\$1,524,000	\$1,499,574	-\$24,426	98.40%
COURT APPOINTED ATTORNEY				
Attorney Reimbursement	\$100,000	\$81,228	-\$18,722	81.23%
PROBATION				
Probation Oversight	\$205,000	\$194,786	-\$10,214	95.02%
Screening & Assessment Fee	\$45,000	\$35,970	-\$9,030	79.93%
Sobriety Court Fee	\$50,000	\$49,997	-\$23	99.95%
Presentence Fee	<u>\$7,500</u>	<u>\$2,776</u>	<u>-\$4,724</u>	<u>37.01%</u>
	\$307,500	\$283,509	-\$23,991	92.20%
CIVIL				
Civil Fees	\$210,000	\$255,412	-\$45,312	121.57%
MISCELLANEOUS				
Miscellaneous Fees	\$3,000	\$3,579	\$579	119.30%
TOTALS	\$2,283,948	\$2,250,580	-\$33,368	98.54%

Revenue - Budget

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report General Fund Revenue - Comparison

REVENUE	2011	2010	DIFF	% DIFF
STATE OF MICHIGAN				
State Judges Supplement	\$91,448	\$91,448	\$0	0.00%
Drunk/Drugged Driving Asst.	\$26,312	\$46,446	-\$5,046	-43.35%
Juror Reimbursement	<u>\$9,518</u>	<u>\$7,293</u>	<u>-\$793</u>	<u>30.51%</u>
	\$139,348	\$145,187	-\$5,839	-12.34%
CRIMINAL/TRAFFIC				
Court Costs	\$1,083,194	\$995,946	\$87,248	8.76%
Ordinance Fines & Costs	\$348,574	\$402,780	-\$54,206	-13.46%
No Proof of Insurance Fee	\$27,637	\$29,890	-\$2,253	-7.54%
Bond Forfeitures	\$27,665	\$29,885	-\$2,220	-7.43%
Crime Victim Rights Fee	\$12,504	\$9,479	\$3,025	<u>31.91%</u>
	\$1,499,574	\$1,467,980	\$31,594	2.15%
COURT APPOINTED ATTORNEY				
Attorney Reimbursement	\$81,228	\$77,524	\$3,704	4.78
PROBATION				
Probation Oversight	\$194,786	\$221,399	-\$26,613	-12.02%
Screening & Assessment Fee	\$35,970	\$42,950	-\$6,980	-16.25%
Sobriety Court Fee	\$49,997	\$39,432	\$10,565	26.79%
Presentence Fee	<u>\$2,776</u>	<u>\$4,154</u>	<u>-\$1,378</u>	<u>-33.17%</u>
	\$283,509	\$307,935	-\$24,406	-7.93%
CIVIL				
Civil Fees	\$255,412	\$247,574	\$7,838	3.17%
MISCELLANEOUS				
Miscellaneous Fees	\$3,579	\$4,040	-\$461	-11.41%
TOTALS	\$2,250,580	\$2,250,240	-\$360	0.02%

Revenue - Comparison

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report Expense - Budget

EXPENSES	BUDGET	EXPENDED	DIFF	% DIFF
PERSONNEL COSTS				
55th District Court	\$1,708,785	\$1,697,413	\$11,372	99.33%
Sobriety Court	<u>\$174,672</u>	<u>\$186,043</u>	<u>-\$11,371</u>	106.51%
	\$1,883,457	\$1,883,456	\$1	100.00%
OPERATING EXPENSES <i>(controlled by court)</i>				
55th District Court	\$170,411	\$179,999	-\$9,588	105.63%
Sobriety Court	<u>\$22,166</u>	<u>\$19,857</u>	<u>\$2,309</u>	89.58%
	\$192,577	\$199,856	-\$7,279	103.78%
OPERATING EXPENSES <i>(controlled by other departments)</i>				
55th District Court	\$153,578	\$153,537	\$41	99.97%
Sobriety Court	<u>\$1,399</u>	<u>\$1,438</u>	<u>-\$39</u>	102.79%
	\$154,977	\$154,975	\$2	100.00%
TRIAL EXPENSES <i>(constitutional expenses related to trial)</i>				
Ct Appointed Attorney Expense				
55th District Court	\$109,300	\$108,215	\$1,085	99.01%
Sobriety Court	<u>\$13,800</u>	<u>\$9,375</u>	<u>\$4,425</u>	67.93%
Jury Expense	\$12,000	\$15,433	-\$3,433	128.61%
Interpreter Expense	<u>\$8,000</u>	<u>\$3,776</u>	<u>\$4,224</u>	47.20%
	\$143,100	\$136,799	\$6,301	95.60%
TOTAL DISTRICT COURT EXP	\$2,162,074	\$2,158,373	\$3,701	99.83%
TOTAL SOBRIETY COURT EXP	\$212,037	\$216,713	-\$4,676	102.21%
TOTALS	\$2,374,111	\$2,375,086	-\$975	100.04%

Expense - Budget

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report Expense - Comparison

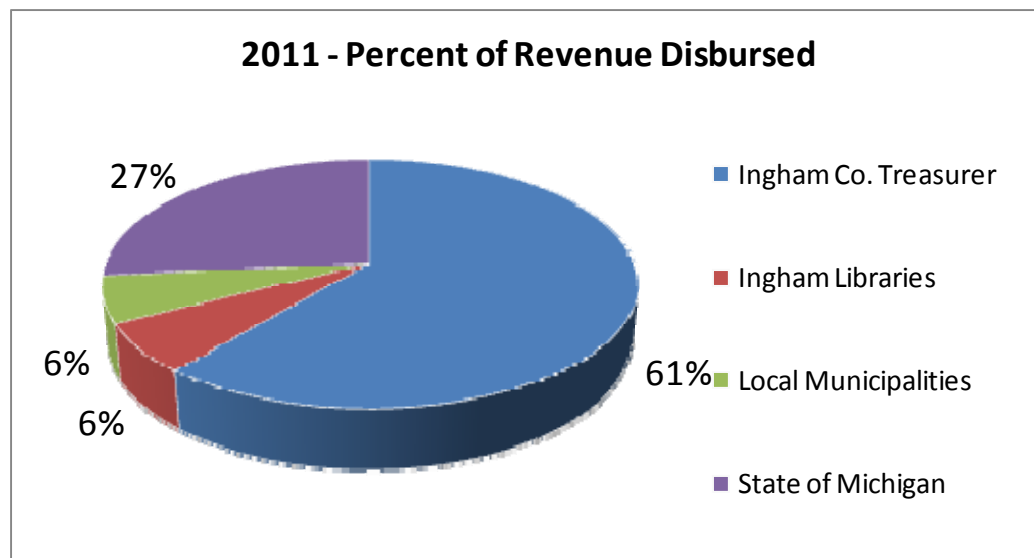
EXPENSES	2011	2010	DIFF	% DIFF
PERSONNEL COSTS				
55th District Court	\$1,697,413	\$1,649,022	\$48,391	2.93%
Sobriety Court	<u>\$186,043</u>	<u>\$159,661</u>	<u>\$26,382</u>	<u>16.52%</u>
	\$1,883,456	\$1,808,683	\$74,773	4.13%
OPERATING EXPENSES <i>(controlled by court)</i>				
55th District Court	\$179,999	\$177,144	\$2,855	1.61%
Sobriety Court	<u>\$19,857</u>	<u>\$18,557</u>	<u>\$1,300</u>	<u>7.01%</u>
	\$199,856	\$195,701	\$4,155	2.12%
OPERATING EXPENSES <i>(controlled by other departments)</i>				
55th District Court	\$153,537	\$168,013	-\$14,476	-8.62%
Sobriety Court	<u>\$1,438</u>	<u>\$827</u>	<u>\$611</u>	<u>73.88%</u>
	\$154,975	\$168,840	-\$13,865	-8.21%
TRIAL EXPENSES <i>(constitutional expenses related to trial)</i>				
Ct Appointed Attorney Expense				
55th District Court	\$108,215	\$109,409	-\$1,194	-1.09%
Sobriety Court	<u>\$9,375</u>	<u>\$10,000</u>	<u>-\$625</u>	<u>-6.25%</u>
Jury Expense	\$15,433	\$13,854	\$1,579	11.40%
Interpreter Expense	<u>\$3,776</u>	<u>\$1,816</u>	<u>\$1,960</u>	<u>107.93%</u>
	\$136,799	\$135,079	\$1,720	1.27%
TOTAL DISTRICT COURT EXP	\$2,158,373	\$2,119,258	39,115	1.85%
TOTAL SOBRIETY COURT EXP	\$216,713	\$189,045	\$27,688	14.64%
TOTALS	\$2,375,086	\$2,308,303	\$66,783	2.89%

Expense - Comparison

OFFICE of ADMINISTRATIVE SERVICES

2011 Financial Report Disbursement of Revenue Collected by the Court

AGENCY	2011	2010	DIFF
Ingham County Treasurer	\$2,250,600	\$2,250,239	\$361
Ingham Libraries	\$233,346	\$260,822	-\$27,476
Local Municipalities	\$223,033	\$289,427	-\$66,394
State of Michigan	<u>\$977,203</u>	<u>\$960,915</u>	<u>\$16,288</u>
TOTAL	\$3,761,404	\$3,761,404	-\$176,622

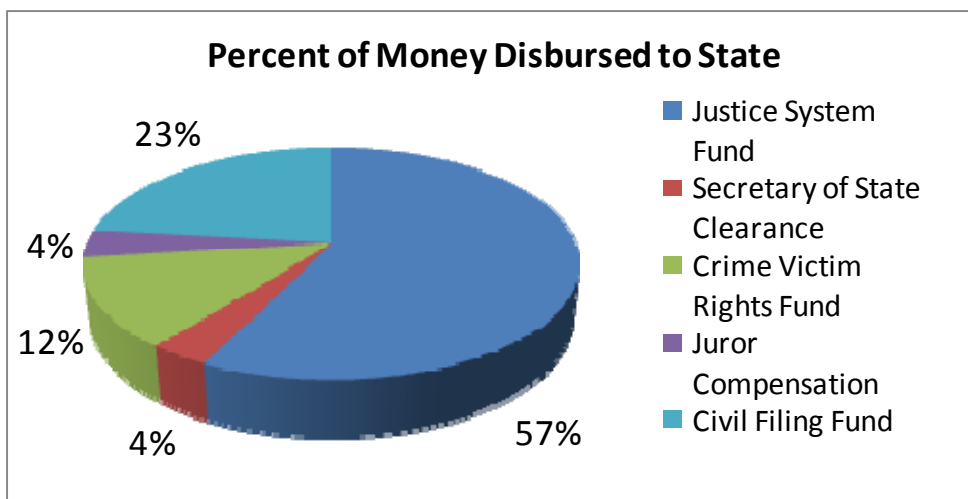


Disbursement of Revenue

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report Disbursement of Revenue to the State of Michigan

REVENUE CATEGORY	2011	2010	DIFF
Justice System Fund	\$558,253	\$576,870	-\$18,617
Secretary of State Clearance	\$33,265	\$32,403	\$862
Crime Victim Rights Fund	\$120,905	\$85,508	\$35,397
Juror Compensation	\$36,576	\$32,869	\$3,707
Civil Filing Fund	\$226,193	\$233,256	-\$7,063
Miscellaneous	<u>\$261</u>	<u>\$90</u>	<u>\$171</u>
TOTALS	\$977,203	\$962,924	\$14,279

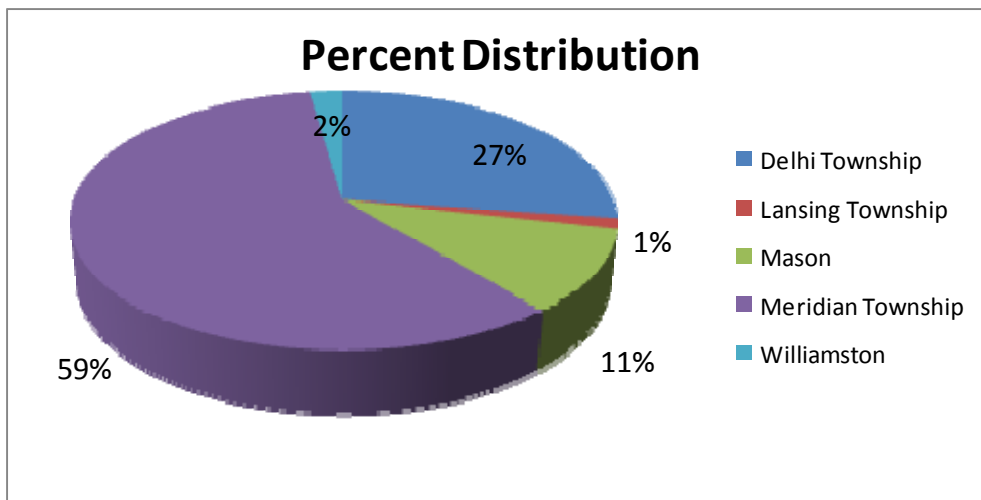


Disbursement To State

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report Disbursement of Revenue to Municipalities From Fines & Costs

AGENCY	2011	2010	DIFF
Delhi Township	\$41,065	\$51,935	-\$10,870
Lansing Township	\$1,902	\$389	\$1,513
Leslie	\$404	\$366	\$38
Mason	\$15,695	\$15,980	-\$285
Meridian Township	\$89,141	\$125,871	-\$36,730
Stockbridge Twp	\$69	\$486	-\$417
Stockbridge Vill	\$52	\$0	\$52
Vevay Township	\$50	\$0	-\$19
Webberville	\$69	\$69	\$69
Williamston	<u>\$3,474</u>	<u>\$3,506</u>	\$0
TOTALS	\$153,932	\$198,534	-\$44,570



Disbursement To Municipalities

OFFICE of ADMINISTRATIVE SERVICES

2010 Financial Report Disbursement of Revenue to Agencies From Cost Recovery Assessments

AGENCY	2011	2010	DIFF
Delhi Prosecuting Attorney	\$2,245	\$2,215	\$30
East Lansing Police Dept.	\$241	\$0	\$241
Ingham Co. Sheriff's Office	\$26,377	\$41,345	-\$14,968
Ingham Co. Prosecutor's Office	\$12,984	\$15,287	-\$2,303
Lansing TWP Police Dept.	\$4,703	\$8,711	-\$4,008
Mason City Attorney's Office	\$1,202	\$765	\$437
Mason Police Dept.	\$2,733	\$2,149	\$584
Meridian TWP Prosecutor	\$1,831	\$2,568	-\$737
Meridian TWP Police Dept.	\$9,682	\$15,153	-\$5,471
Michigan State Police	\$1,800	\$900	\$900
MSU Campus Police Dept.	\$1,072	\$951	\$121
Stockbridge Police Dept.	\$175	\$300	-\$125
Williamston Police Dept.	\$400	<u>\$500</u>	-\$100
TOTALS	\$67,456	\$88,629	-\$21,173

Cost recovery is allowable by statute for specified offenses.

Disbursement To Municipalities

OFFICE of ADMINISTRATIVE SERVICES

2011 Strategic Planning Goals

GOAL: Expand Role as an Integrated Member of the Ingham County Community

OBJECTIVES

- Develop/Expand volunteer/intern programs
 - Utilized MSU Interns; Attended MSU Career Fair
- Develop/Expand community outreach programs
 - Added new schools to Court to Schools program; Participated in the Prescription Drug Task Force, Teen Court, and Ingham Change Initiative.
- Strengthen existing & establish new partnerships
 - The court continued to strengthen existing partnerships with the following agencies
 - Local Schools
 - Department of Human Services
 - Child Protective Services
 - Mid-South Substance Abuse Agency
 - Community Mental Health
 - Local Law Enforcement Agencies
 - Ingham County Local Bar Association
 - Lansing Community College
 - Dispute Resolution Services
 - Cooley Law School

GOAL: Promote the Professional Development of Employees

OBJECTIVES

- Develop an Employee Professional Development Committee

Strategic Planning

OFFICE of ADMINISTRATIVE SERVICES

2011 Strategic Planning Goals

- Prioritize Professional Development in the Budget
 - Request for training/development were approved.
- Plan Conduct/Annual In-Service Program
 - Conducted Maintaining a Positive Attitude in the Workplace Program

Goal: Continue to Enhance Court Security Measures

- Conduct Court Security Meetings
 - Conducted Quarterly meetings
- Develop Emergency Management Plan
 - Adopted four policies from the Court's draft plan
- Conduct/Review Security Audit
 - Emergency Management Audit was conducted by Aegis Bleu
- Educate/Train employees on court security & personal safety
 - Held AED Training for employees
- Explore Alternative Options for Weapons Screening/Security
 - Discussed feasibility of the Sheriff Department providing security for the court

GOAL: Expand the Use of Technology

OBJECTIVES

- Deploy Video Conferencing in Courtrooms
 - Equipment installed and utilized

Strategic Planning

OFFICE of ADMINISTRATIVE SERVICES

2011 Strategic Planning Goals

- Examine Evidence Presentation Resources
 - Wireless Adapter project completed
- Accept Credit Card Payments (misdemeanors)
 - Credit card payments are accepted for misdemeanor cases.
- Investigate Electronic Transfer of Documents for Weekend Arraignments
- Deploy Laptops for Probation Department
 - Budget did not allow for the purchase laptops
- Investigate Availability of Courtview Records Online
 - Opted not to pursue objective. Vendor wanted to charge an annual maintenance fee for static data.
- Educate/Train Employees to better Utilize Software & Hardware
 - Voice Over Internet Phone training
 - Microsoft Outlook training
 - Polycom training
 - Social Media (probation)

Goal: Study/Plan the Reorganization of Staff/Administration

This goal was placed on hold as the court conducted talks with 54A District Court and 54B District Court concerning the consolidation of the district courts in Ingham County.

Strategic Planning

COURT DIRECTORY

JUDGES

Honorable Thomas P. Boyd, Chief Judge - Term Expires 12/31/2014
Honorable Donald L. Allen, Jr. - Term Expires 12/21/2016

ADMINISTRATION

Michael J. Dillon, Court Administrator (4)
Dianna Emerson, Financial Coordinator (13)

JUDICIAL SUPPORT

James B. Pahl, Magistrate (20)
Elaine Stocking, Judicial Secretary/Court Recorder - Judge Boyd (11)
Robin Kelley, Judicial Secretary/Court Recorder - Judge Allen (33)
Robert Rutledge, Court Officer - Judge Boyd (36)
David Burt, Court Officer - Judge Allen (4)
Alan Spencer, Court/Collections Officer (2)

CIVIL DIVISION

Pamela Pfeifer, Chief Clerk (3)
Renee Smith, Court Clerk (17)
Teresa Ballance, Court Clerk (21)

CRIMINAL/TRAFFIC DIVISION

Kathy Fajardo, Chief Clerk (36)

Criminal Division

Barb Pasch, Court Clerk (7)
Alana Kelley, Court Clerk (5)
Irene Bost, Court Clerk (13)

Traffic Division

Joan Nelson, Court Clerk (14)
Cindy Smith, Court Clerk (12)
Erin Jackson, Court Clerk (1)

() denotes years of service with the court

Court Directory

COURT DIRECTORY

PROBATION DIVISION

Da'Neese Wells, Chief Probation Officer (9)

Linda Burkholder, Probation Officer (19)

Eva Higgins, Probation Officer (8)

Emily Fabry, Probation Officer (5)

Amy Iseler, Probation Officer/Assessment Specialist (4)

Jesse Besonen, Probation Officer (2)

Marty Waugh, Court Clerk (12)

Court Directory

MICHAEL J. DILLON
COURT ADMINISTRATOR



STATE OF MICHIGAN
55TH JUDICIAL DISTRICT COURT
700 BUHL AVENUE MASON, MICHIGAN 48854
517-676-8400
www.ingham.org/dc

To all Interested Parties:

The 55th District Court plays an integral role in the administration of justice in Ingham County. We at the court promote equality and fairness. We acknowledge that public trust and confidence are important aspects in maintaining the integrity of the judicial system. Hence, we continue to focus on the delivery of professional services to all users of the court.

We recognize that an informed public helps to build public trust and confidence in a public entity. Consequently, this report is an attempt to provide our stakeholders with a summary of district court activity during the year of 2011.

The administration of the court recognizes the hard work exemplified by our employees. Their dedication and effort have contributed significantly to the efficient operation of the 55th District Court. The administration of the court would like to express our gratitude to the Ingham County Board of Commissioners, and Ms. Mary Lannoye, County Controller/Administrator, for their continued support of 55th District Court operations.

We will continue to strive to be a model district court in the State of Michigan and would like to thank all who have contributed to our success thus far.

Michael J. Dillon
Court Administrator