

JUDGES

HON. DONALD ALLEN, JR.
HON. THOMAS P. BOYD



MICHAEL J. DILLON
COURT ADMINISTRATOR

MARK E. BLUMER
MAGISTRATE

STATE OF MICHIGAN
55TH JUDICIAL DISTRICT COURT
700 BUHL AVENUE • MASON, MICHIGAN 48854
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ADMINISTRATIVE ORDER 2019-03

ESTABLISHMENT OF A COURTHOUSE SECURITY COMMITTEE

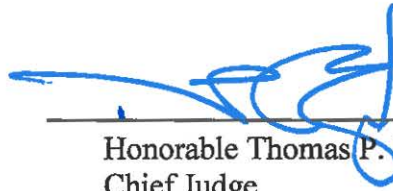
IT IS ORDERED:

1. At the direction of the chief judge a courthouse security committee is established effective April 1, 2019. The chairperson of the committee is the court's security coordinator (magistrate).
2. Members of the Security Committee shall include the magistrate, court administrator/clerk of the court, chief probation officer, court officers, and representatives of Ingham County, the Ingham County Sheriff Office, and Mason Police Department.
3. The security committee shall:
 - Develop and promote security policies and procedures regarding court security and emergency management;
 - Establish goals and objectives specific to improving physical security, emergency preparedness, and employee training;
 - Review all courthouse security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities to prevent future reoccurrences.
4. The chairperson of the committee shall:
 - Facilitate communication, coordination, and decision-making among members (e.g., facility stakeholders) on policies and procedures affecting court security and emergency management.
 - Seek member advice and input on goals, objectives, priorities, and issues involving court security and emergency management;

- Work in consultation with local law enforcement and emergency management professionals. The SCAO regional administrator will be kept apprised of meeting times and locations and be consulted as necessary.
- Submit a report to the State Court Administrative Office within one year of the first committee meeting and an updated every year thereafter concerning the actions taken by the committee under subsection 3. The report shall describe the court's current security policies and procedures, the goals and objectives established by the committee to improve courthouse security, and a summary of any courthouse security incidents occurring during the reporting period and related corrective measures taken by the court.

Effective Date: April 1, 2019

Date: 2-12-19



Honorable Thomas P. Boyd
Chief Judge