

JUDGES

HON. DONALD ALLEN, JR  
HON. THOMAS P. BOYD



MICHAEL J. DILLON  
COURT ADMINISTRATOR

MARK E. BLUMER  
MAGISTRATE

STATE OF MICHIGAN  
55<sup>TH</sup> JUDICIAL DISTRICT COURT  
700 BUHL AVENUE • MASON, MICHIGAN 48854  
517-676-8400  
[www.ingham.org/dc](http://www.ingham.org/dc)

ADMINISTRATIVE ORDER 2017-05

PLACES OF HOLDING COURT – HOLT HIGH SCHOOL

**IT IS ORDERED:**

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

1. The 55<sup>th</sup> District Court is authorized to hold a session of court on Friday, December 1, 2017 between the hours of 8:00 a.m. and 1:00 p.m. at Holt High School, located at 5885 West Holt Road, Holt, MI.
2. The cases heard in court will be predetermined.
3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
4. The off-site session will be open to the public.
5. The plan for this off-site session takes into account factors regarding:
  - a. security
  - b. approved recording of proceedings
  - c. notification to parties/witnesses/public
  - d. adequate sound systems
  - e. site decorum, furniture, and audience preparation
  - f. transportation of court files and records
  - g. post hearing transactions such as payments and clearances
  - h. home court coverage.

Effective Date: December 1, 2017

Date: 11-16-17

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Honorable Donald Allen, Jr.  
Chief Judge

**From:** [Region2 Info](#)  
**To:** [Allen, Donald](#); [Dillon, Michael](#)  
**Cc:** [Region2 Info](#)  
**Subject:** D55 2017-05 Places of Holding Court - Holt High School - Approved  
**Date:** Monday, November 20, 2017 2:31:57 PM

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D55 2017-05 Places of Holding Court – Holt High School - Approved

Expires 12/2/2017

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Jodi M. Latuszek, JD  
Region II Administrator  
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