



STATE OF MICHIGAN
55TH JUDICIAL DISTRICT COURT
700 BUHL AVENUE • MASON, MICHIGAN 48854
517-676-8400
<http://dc.ingham.org>

Administrative Order 2015-08

CASEFLOW MANAGEMENT PLAN

Rescinds Local Administrative Order 2011-05.

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2013-12.

A. Goals of the Court

The court adopts the following Caseflow Management Plan to:

1. Expedite the disposition of all cases in a manner consistent with fairness to all parties and what is permissible under law;
2. Minimize the uncertainties associated with processing cases;
3. Ensure equal access to the adjudicative process for all litigants.

B. Case Processing Time Guidelines

The court adopts this plan to comply with the time guidelines as set forth in Administrative Order 2013-12. The court will not dismiss a case for the sole reason that it is likely to exceed the guideline.

C. Scheduling Policy

The court will schedule all cases or contested matters in a manner that minimizes delay for the parties and that reduces the possibility of adjournment of scheduled events. The court will control all cases from case initiation through post-disposition proceedings by:

1. Appropriate case screening;
2. Scheduling conferences and orders for the purpose of achieving date certainty;

3. Management of discovery and motion practice;
4. Realistic scheduling of all court events.

The court will monitor all cases and contested matters to ensure that no case exists for which a future action or review date has not been scheduled. The court will schedule all cases pursuant to the time guidelines set forth in Administrative Order 2013-12. The court will not permit a case or contested matter to remain on this court's docket in excess of the guidelines set forth in this local administrative order without immediate judicial review.

D. Adjournment Policy

The court strictly adheres to MCR 2.503.

E. Alternative Dispute Resolution (ADR) [Optional]

The court encourages alternative means to resolve disputes. Litigants will be provided with information regarding area dispute resolution and counseling centers. The court also provides mediation services on small claims matters with support from mediators from Cooley Law School and Michigan Dispute Resolution Center. Parties are offered these services prior to a hearing scheduled with the court. Cases referred to ADR shall remain open.

F. Pretrial Scheduling Orders

The court provides pretrial notices to all defendants at arraignment of the pretrial date or next scheduled action to all parties involved in the pretrial phase of case processing.

G. Settlement or Final Pretrial Conferences

Every action that is not disposed of through mediation, case evaluation, or other means will be scheduled for a settlement conference and conducted in accordance with MCR 2.401.

H. Trial Scheduling and Management

Trial dates shall be set and defendants noticed at the conclusion of the pretrial conference. To avoid future scheduling conflicts, attorneys must be able to confirm their trial date availability at the conference.

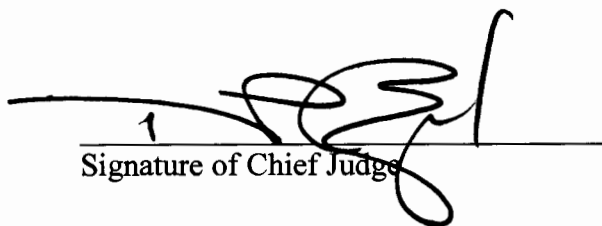
I. Monitoring Systems

The court's case management system will:

1. Monitor case progress;
2. Generate reports for measuring pending inventory and measuring compliance with the time guidelines.

Specific reports that will be available from the case management system are: cases with no next action date, age of pending cases, number of cases pending beyond time standards by judge, age of cases at each event, age of cases at disposition, time intervals between events, and exception reports.

Date: 7-10-15


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Signature of Chief Judge

Dillon, Michael

From: Region2 Info <Region2-Info@courts.mi.gov>
Sent: Tuesday, July 14, 2015 3:41 PM
To: Dillon, Michael; Boyd, Thomas
Cc: Region2 Info
Subject: D55 2015-08 Caseflow Management Plan - Approved

D55 2015-08 Caseflow Management Plan - Approved
Rescinds 2011-05

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

James Hughes
Region II Administrator
P.O. Box 30048
Lansing, MI 48909
517-373-9353

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