

MICHAEL J. DILLON  
COURT ADMINISTRATOR



STATE OF MICHIGAN  
55<sup>TH</sup> JUDICIAL DISTRICT COURT  
700 BUHL AVENUE • MASON, MICHIGAN 48854  
517-676-8400  
[www.ingham.org/dc](http://www.ingham.org/dc)

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## MEMORANDUM

TO: Jim Hughes  
SUBJECT: Local Administrative Order  
RE: 2010-01 Places of Holding Court  
DATE: 3/15/10

Attached please find Local Administrative Order 2010-01 (Places of Holding Court)  
Please review the order for acceptance and filing with the State Court  
Administrative Office.

If you have any questions, please feel free to contact me.

*MJD51509-193*



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ADMINISTRATIVE ORDER 2010-01

PLACES OF HOLDING COURT

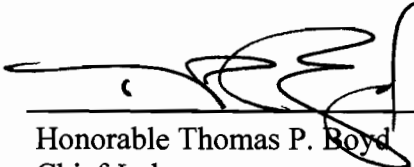
**IT IS ORDERED:**

The purpose of this order is to designate an off-site place in the county where sessions of district court may be held for specific cases.

1. The 55<sup>th</sup> District Court is authorized to hold a session of court on March 24, 2010 between the hours of 8:00 a.m. and 1:00 p.m. at Okemos High School, located at 2800 Jolly Rd., Okemos, MI.
2. The cases heard in court will be predetermined.
3. Litigants may decline to participate and may request that their cases be heard in the courthouse proper at another time.
4. The off-site session will be open to the public.
5. The plan for this off-site session takes into account factors regarding:
  - a. security
  - b. approved recording of proceedings
  - c. notification to parties/witnesses/public
  - d. adequate sound systems
  - e. site decorum, furniture, and audience preparation
  - f. transportation of court files and records
  - g. post hearing transactions such as payments and clearances
  - h. home court coverage.

Effective Date: March 24, 2010

Date: 3-12-10

  
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Honorable Thomas P. Boyd  
Chief Judge